

Flotilla Hurricane & Disaster Contingency Plan

COMMANDER
COMMODORE JAY DAHLGREN
SEVENTH COAST GUARD DISTRICT
909 S.E. FIRST, AVENUE
MIAMI, FL 31131-3050

**U. S. COAST GUARD AUXILIARY
SEVENTH COAST GUARD DISTRICT**

YEAR 2003

FLOTILLA _____ of _____,
(City or Town) (State)

FLOTILLA HURRICANE AND DISASTER CONTINGENCY PLAN

REFERENCES: (a) Contingency Preparedness Planning Manual, Vol. 11, M3010.12A
(b) COMLANTAFEASOP, Appendix 21 to Annex C
(c) COMDTINST M5000.3 (Series) Coast Guard Regulations
(d) CCGDSEVEN SOP Appendix 33 to Annex C
(e) The Federal Response Plan
(f) COMDTINST M16790.1 (Series) The' Auxiliary Manual
(g) COMDTINST M16798.3 (Series) Auxiliary Operations Policy
(h) COMMDTNOTE M 16790 Auxiliary Business Descriptions and Direction
(I) LANTAREAINST 16000 STANDARDIZED PORT CONDITIONS
WHISKEY, X-RAY, YANKEE, ZULU

I. Mission

- A. This plan describes Coast Guard Auxiliary Flotilla _____, preparedness, training and response operations for severe heavy weather, including hurricanes, tornados and other natural disasters such as floods or earthquakes, and the appropriate deployment of Coast Guard Auxiliary resources which may be executed in conjunction with other Coast Guard units or separately.

2. General

- A. In the event of severe weather or another natural disasters occurring in our Seventh District but not directly affecting this flotilla, Auxiliarists from this flotilla can be expected to continue to perform our peacetime role of assisting the Coast Guard in promoting maritime safety, and conducting SAR missions. We will continue to provide Auxiliary facilities including surface, air and radio

facilities and specifically trained and qualified Auxiliarists as backfill replacement or augmentation to Coast Guard Units such as Auxiliarists trained as Coast Guard Radio Watch standers, JOOD'S, qualified small boat crew and coxswains, ATON repair specialists, etc.

- B. Such individually trained Auxiliarists with specially equipped surface operations vessels can greatly assist the Coast Guard by performing tasks such as, but not limited to, checking ATONS, channels, pollution, marine terminals, floating debris/hazards, available ramps, and disabled boats for survivors; or transporting personnel, supplies, equipment or FEMA personnel and other officials. Slower moving specialty equipped Auxiliary aircraft facilities*** might be ideal for logistical support, aerial survey and reconnaissance assessments, photographic recording and as an "eye in the sky" to support to surface vessels. Auxiliary manned station and mobile VHF-FM facilities integrated with long range HF-SSB communications base station nets are ideally suited to the Coast Guard's Incident Communications System.

*** Auxiliary aircraft facilities are only deployed through the Auxiliary Air Coordinator.

3. Limitations

- A. In the event of a natural disaster occurring in this flotilla's area, our members have the priority **of looking after their family and property needs first**, so assistance for immediate post storm operations should be drawn from nearby flotillas/divisions in unaffected areas.
- B. Auxiliary surface and air assets will normally operate during daylight hours with the exception of emergency SAR or vessels with special equipment such as searchlights, radar or night vision equipment etc.
- C. All mission tasking must come from the Coast Guard order issuing authority, although, our Flotilla resources are prepared to operate in a multi-agency responsive environment with other governmental agencies.
- D. Our flotilla will **not** be the sole or lead responders to an emergency. This plan exists primarily for Auxiliarists and their facilities to support the Coast Guard, which may or may **not** have arrangements with other municipal, state, Red Cross, or federal agencies. Our members, when invited to do so by our order issuing Coast Guard authority, are willing to participate in the planning of and training in disaster plans, as a member of "Coast Guard Forces".

4. Time Frames

A. **CONDITION FIVE**

This is a stand down condition set From December 1st to May 31st each year except when modified by a rare winter hurricane.

- [1] Prior to February 28th of each year, our Auxiliary flotilla commander or designate shall provide the Division Captain a copy of this Disaster Plan. Statements of Mission, General, Limitations, Time Frames, Members Intentions, Local Evacuation Plans, Local Government Disaster Plans, Any designated areas / moorings for member's boats. Plans for Securing Flotilla Property, Plans with Time frames to conduct Disaster Training drills with local Coast Units, and a list of the flotilla members with a calling tree indicating the names, member numbers, addresses, phone numbers, cellular phone numbers, FAX numbers, E-Mail addresses, member qualifications, facility numbers, and Auxiliary radio call signs (both fixed and mobile).

A Current (updated no less than annually) resource list of vessel operational facilities including PWCs, VHF-FM radio facilities (both land and mobile), operational aircraft

- [2] Prior to February 28 of each year, the Flotilla shall assemble the entire Plan and make three copies, for the DCP, SO-OP and FSO-OP.
- [3] During the months of January, and February our flotilla in conjunction with a division designee will hold planning liaison meetings with our Coast Guard order issuing authority. Topics should include as a minimum; points of contact, radio frequencies for Control nets, locations of shelters and storage areas and a program to conduct post heavy Weather Contingency exercises and drills.
- [4] Radio nets and drills should simulate field communications and verify contacts between land mobile, fixed land, vessels, aircraft, portable communication units, Auxiliary mobile support units, Coast Guard Groups and Stations and interface with long range Auxiliary HF-SSB radio facilities.

B. **CONDITION FOUR**

This is a seasonal condition automatically set for all units from I June through 30 November each year, unless directed otherwise by the District Commander.

- [1] During the month of June, all flotillas and this division shall conduct emergency Heavy Weather Contingency training and review with their members all their plans and the requirements for Conditions 3., 2., 1., and Post Storm Operations and ensure that all prior requirements of condition five were met.
- [2] During the month of June, all flotilla rosters and calling trees should be re-examined, amended as needed, and forwarded to the division which shall note the changes in their plan and forward it to the SO-OP.
- [3] Prior to June 30th, all Auxiliarists should review their family evacuation / safe haven plans and advise their flotilla commander of any changes. All vessels, mobile supports units, and generators should be maintained at least a 70% fuel capacity.

WHISKEY

Gale force winds are expected within 72 hours.

CONDITION THREE-X-RAY

This is the readiness condition in which threatening winds are possible within 48 hours. For the purpose of setting conditions, "threatening winds" is defined as sustained 50-knot winds. For the purpose of establishing a readiness to be deployed, "alert status" is defined as ready for deployment or activation within 24 hours.

*Note because the **primary responsibility** of all Auxiliarists is the safety of their own family and property, CONDITIONS THREE, TWO, ONE and POST STORM

OPERATIONS are divided into two sections depending on whether or not this flotilla is within or outside the targeted area.

WITHIN THE TARGETED AREA:

- [1] The FC, VFC and SO-OP or other designated staff officers shall ensure that all contingency plans for Conditions Four and Five have been met and are current.
- [2] All flotilla members should prepare for evacuation, secure their facilities, homes and personal property and prepare their evacuation kit. If applicable, flotilla building, property and records should be secured.
- [3] Large vessels should be moved to preselected sheltered moorings. [*Note: Most drawbridges may not be open in condition two. Check local evacuation plans.*] Trailerable boats should be taken to their predesignated area and prepared for heavy rains and winds.
- [4] Auxiliary aircraft should be evacuated in accordance with their plans. Pilots, if evacuating, are to get orders from their AAC (Auxiliary Air Coordinator).
- [5] The FC, VFC, FSO. -OP or other designated flotilla officer contacts the DCP or VCP and advises that the flotilla has completed condition three requirements.

OUTSIDE THE TARGETED AREA:

- [6] The DCP or VCP, SO-OP or other designated division staff officer of the division adjacent to the target area will contact its flotillas to put them on alert status and make a list of Auxiliary resources ready and available to respond.
- [7] All other operational facilities including PWCs should be 100% fueled and provisioned with some food and water, a change of clothing along with all the additional equipment as required and report their "alert status" to their FC, VFC, FSO-OP or other designated staff officer who will relay this information to the DCP or VCP. Towing vehicles shall also be fully fueled and readied.
- [8] VHF-FM stations and Long Range HF-SSB stations should ensure the readiness of emergency battery power for their communications equipment and conduct an exercise to verify communications and report their readiness to their FC, VFC, SO-CM or other designated staff officer who will relay this information to the DCP or VCP. These stations should be placed on an "alert status" ready to activate their nets within 24-hour notice. Watch stander schedules for a 24-hour coverage starting in condition two should be prepared.
- [9] Auxiliary Pilots should be prepared to respond to requested pre hurricane reconnaissance flights as directed by the Auxiliary Aviation Coordinator.

D. **CONDITION TWO-YANKEE**

This is the readiness condition in which threatening winds are possible within 24 hours.

WITHIN THE TARGETED AREA

- [1] All the flotilla members should have secured their properties and evacuated.
[Note: All Auxiliarists should also take with them an auxiliary working uniform and identification card to aid them in accessing restricted areas.]

OUTSIDE THE TARGETED AREA

- [2] The FC, VFC, FSO-OP or designated staff officer shall check that all the requirements for the prior conditions are met:
[3] Flotilla VHF and long range HF-SSB nets are activated and their Coast Guard order issuing authority, SO-CM or other designated division officer is advised. All nets in the adjoining flotillas and divisions are on a 24-hour communications schedule.

E. **CONDITION ONE- ZULU**

This is the dangerous condition extending from when threatening winds are expected within 12 hours, the period during the storm and until it has passed and is unlikely to return.

WITHIN THE TARGETED AREA

- [1] All the flotilla members should have secured their properties and evacuated.

OUTSIDE THE TARGETED AREA

- [2] Adjoining divisions / flotillas shall check that all prior conditions have been met.
[3] All VHF-FM and long-range HF-SSB radio nets are operational and integrated. They should be reporting hourly or as needed to handle emergency traffic to the Auxiliary District Net Controller.
[4] All Auxiliarists on alert status are fully prepared and resting but readily available to be deployed within 3 hours.

F. **CONDITION - POST STORM**

The period after the storm has passed and there is no possibility of it returning to the affected area. When District Commander resets Condition Four all Auxiliary units should automatically reset to Condition Four.

WITHIN THE AFFECTED AREA

[1] Again it should be stressed that the primary responsibility for all Auxiliarists are to the safety of their own property and families and as such, Auxiliarists within a disaster area are not to be utilized in post storm operations until they have completed their damage assessments, secured their personal property, recovered from all the damaging effects from the storm and advised the nearest order issuing authority of their availability.

[2] Flotilla _____ Plan:

ADD THE FOLLOWING ATTACHMENTS TO THE PLAN:

- | | |
|---------------|------------------------------------------------------------------|
| Attachment A. | Flotilla Roster of Members showing members qualification |
| Attachment B. | Calling Tree |
| Attachment C. | Location of safe haven mooring / docking |
| Attachment D. | Local County Disaster Plan |
| Attachment E. | Local Evacuation Plan |
| Attachment F. | Drill / Training schedule with Coast Guard
Units and Division |