



## This month's focus: Information Security

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### Did you know?

*Last year, the Center for Development of Security Excellence (CDSE) recorded more than 1.2 million student course completions and received 13 awards.*

It is vital to national security to have a uniform program to govern the classification of information and to provide guidance on how to classify, store, transport, or destroy it. The program must not only determine the guidance, but also oversee the application of that guidance.

The purpose of the Department of Defense Information Security Program is to promote the proper and effective way to designate, mark, protect, and disseminate classified and controlled unclassified information (CUI) requiring protection in the interest of national security. It also facilitates the declassification of information no longer requiring such protection.

### Recommended eLearning courses

- [Classification Conflicts and Evaluations \(IF110.06\)](#)
- [Original Classification \(IF102.16\)](#)
- [Security Classification Guidance \(IF101.16\)](#)



### Don't miss these InfoSec videos

- [Marking Syntax \(Security Short\)](#)
- [Packaging Classified Documents \(Video\)](#)

### Information Security Toolkits Provide Quick Access to Resources

Are you new to information security responsibilities, want to know what training to take, or where to find key resources? Do you need policies and support tools for Handling and Protection? If you answered yes, CDSE has an Information Security toolkit to help answer those questions. This toolkit quickly points you to resources to help you perform effectively in your role.

Like a one-stop shop, you can access tabs of Information Security topics with a Toolkit Index leading to another more detailed list of reference material. We made it easy to navigate to the Information Security learning resources you need <https://www.cdse.edu/toolkits/infosec/index.php>.

### Webinar: Controlled Unclassified Information Awareness (CUI)

Are you looking for information on CUI? If so, view our CUI Awareness briefing. This presentation was developed in coordination with policy personnel from the Office of the Under Secretary of Defense for Intelligence and Security OUSD(I&S) to raise awareness and inform the DoD workforce about the transition to the new CUI program and its key elements. Access the webinar (under CUI Awareness Products) and find additional CUI information in the Controlled Unclassified Information (CUI) [Toolkit](#).



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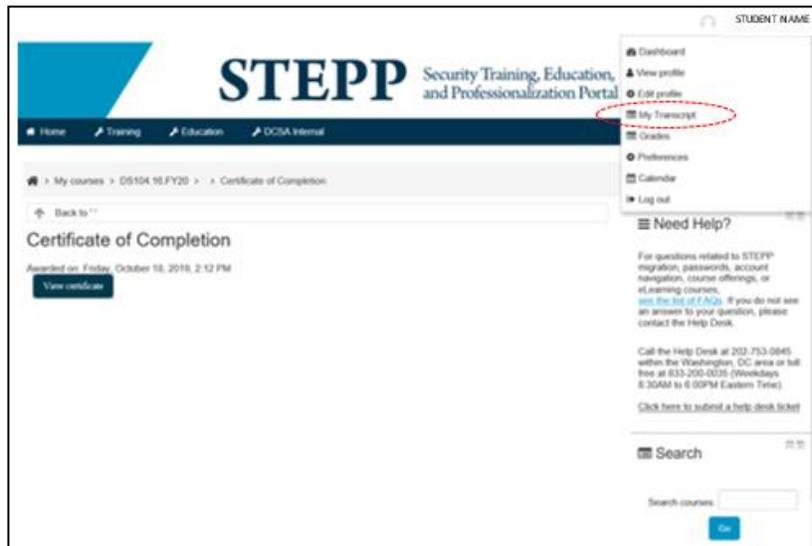
## STEPP Tip: How Do I Locate a Certificate?

The Security Training, Education, and Professionalization Portal (STEPP) is CDSE’s learning management system that provides a gateway to access our education and training courses.

Need to locate a course completion certificate?

If you completed a course **after October 1, 2018**, navigate to the Course Page and select the “Certificate of Completion” button. From your STEPP Transcript view, hover your cursor over your name at the top right of any STEPP page and select the “My Transcript” option. Scroll down the list and select the name of the course, and a certificate for the course will be generated in your browser.

For courses completed **prior to October 1, 2018**, hover your cursor over your name at the top right of any STEPP page and select the “My Transcript” option. Below “My Transcript” is “My Training Record.” Select the name of the course, and a certificate for the course will be generated in your browser.



## Get Easy Access to Training with the Hub

Need to complete your mandatory training? The Security Awareness Hub provides open access to courses that do not require a STEPP account, registration, or sign-in information. Courses include mandatory annual training for DoD, U.S. Government, and defense industry personnel who do not need transcripts to satisfy training requirements for their specialty area. A certificate is awarded for successfully completing the course but must be printed or saved upon course completion. Certificates are not available once the course is closed. The Hub can be easily accessed from the [www.cdse.edu](http://www.cdse.edu) homepage under “Take Training.”





### What Students are Saying

**Marking Classified Information IF105.16**

*“This training was the most comprehensive and clearly outlined this subject. There were connections, descriptions and applications that over my career in the military and my brief years as a DA civilian, I had never had explained remotely as well as this training module did.”*

-Bravo Zulu