

Reduction in Force Phases

Phase I – Minimum staffing levels are reduced by **10%**

1. Operations Division

- Watch Commander may consult the Call Elimination Tables (See pages 3-5)
- SOS, CRS, OSS, TOS will maintain normal schedules
- All shifts maintain normal hours
- Civilian staff maintain normal hours

2. Criminal Investigations Division

- Detectives maintain normal hours and case loads
- Civilian staff maintain normal hours
- Detectives have uniforms and equipment readily available

3. Systems Management Division

- All personnel maintain normal hours and work loads
- Sworn personnel will have uniforms and equipment readily available

Phase II – Minimum staffing levels are reduced by **20%**

1. Operations Division

- Watch Commander may consult the Call Elimination Tables (See pages 3-5)
- Division will go to 12 hours shifts (Red/Blue)
- SROs maintain presence in schools during school year
- SROs reassigned to shifts during school vacations/breaks
- SOS, CRS, OSS, TOS are reassigned to shift assignments determined by need
- All vacation and training will be cancelled
- SOS will work two shifts to conduct traffic and escort duties
- Civilian staff will maintain normal hours

2. Criminal Investigations Division

- Detectives will maintain case loads
- Division will go to two shifts (Days 0600-1500/Evenings 1400-2300)
- Detectives will have uniforms and equipment readily available
- All vacation and training will be cancelled
- Civilian staff will maintain normal hours

3. Systems Management Division

- All personnel will maintain normal work load
- Division will go to two shifts (Days 0600-1500/Evenings 1400-2300)
- Sworn personnel will have uniforms and equipment readily available
- All vacation and training will be cancelled
- Civilian staff will maintain normal hours

Phase III – Minimum staffing levels are reduced by 30%

1. Operations Division

- Watch Commanders may consult the Call Elimination Tables (See pages 3-5)
- Division will go to 12 hour shifts (Red/Blue)
- SOS, CRS, OSS, TOS are reassigned to a shift based on need of the shifts
- SOS will work two shifts to conduct traffic and escort duties
- All vacation and training will be cancelled
- Civilian staff will maintain normal hours

2. Criminal Investigations Division

a. Criminal Investigations Section

- Crime against person detectives will maintain their caseload and will go to two shifts (Days 0600-1500/Evenings 1400-2300)
- Property crime detectives will suspend all active investigations and be reassigned to the Operations Division and assigned to a shift (Red/Blue) as needed and determined by Division Chief or representative
- Total number of detectives assigned to the Operations Division will depend on total number of detectives available
- Civilian staff will maintain normal hours

b. Organized Crime Section

- Pre-identified positions will maintain assignment to the Organized Crime Section (Intelligence/Techs/Supervisor)
- Pre-identified detectives will be assigned to the Operations Division as needed and determined by Division Chief or representative
- Civilian staff will maintain normal hours

c. Homeland Security Section

- Pre-identified positions will maintain assignment to the Homeland Security Section
- Pre-identified detectives will be assigned to the Operations Division as needed and determined by Division Chief or representative
- Civilian staff will maintain normal hours

3. Systems Management Division

- Sworn personnel will suspend all work and be reassigned to the Operations Division and assigned to a shift (Red/Blue) as needed and determined by the Division Chief or representative
- Civilian staff will maintain normal work hours

Normal Response	W/C Discretion	No Response	
Call Elimination Table			
	Phase I	Phase II	Phase III
IN PROGRESS ACTS OF VIOLENCE			
* Domestic Disputes			
* Homicide			
* Rape			
* Robbery			
* Assault			
* Malicious Wounding			
* Weapons Offense (brandishing)			
* Abduction/Kidnapping			
* Arson			
* Suicide			
* Bomb Threat			
* Officer Assist			
* EMS/Fire Assist			
* Overdose			
IN PROGRESS CRIMINAL ACTS			
* Larceny			
* Motor Vehicle Theft			
* Burglary			
* Shoplifting			
* Destruction of Property			
* Graffiti			
* Narcotics Offense			
* Liquor Law Violations			
* Gambling			
* Fraud			
* Trespassing			
* Peeping Tom			
IN PROGRESS DISTURBANCE CALLS			
* Disorderly			
* Drinking in Public			
* Drunk in Public			
* Loitering			
* Mental Subject			
Late Complaints of Violence			

Normal Response	W/C Discretion	No Response	
Call Elimination Table			
			Phase I
			Phase II
			Phase III
* Domestic Disputes			
* Rapes			
* Robbery			
* Assault			
* Malicious Wounding			
* Weapons Offenses			
Late Complaints of Crime			
* Larceny			
* Motor Vehicle Theft			
* Burglary			
* DOA			
* Shoplifting			
* Destruction of Property			
* Graffiti			
* Narcotics Offense			
* Delinquency of a Minor			
* Embezzlement			
* Counterfeiting			
* Extortion			
* Prostitution			
* Wanted Person			
Suspicious Activity			
* Injury from Industrial Accident			
* Attempt to Locate/Notify			
* Check on the Welfare			
* Alarm Activation			
* Found Property			
* Missing Juvenile			
* Missing Person			
* Runaway Juvenile			
* Solicitor			
* Suspicious Person			
Late Complaints or Disturbances			
* Disorderly			
* Drinking in Public			
* Drunk in Public			

Normal Response	W/C Discretion	No Response	
Call Elimination Table			
	Phase I	Phase II	Phase III
* Loitering			
* Additional Information			
* Noise Complaint			
* Annoying or Obscene Phone Calls			
* Barking Dogs			
Traffic Complaints			
* Accident with Injury			
* Accident - PDO			
* Hit and Run			
* Reckless Driving			
* Aggressive Driving			
* DWI			
* Speeding			
* Traffic Calming			
* Neighborhood Complaints			
* Parking Complaint			
* Impound/Boot Release			
Community Service Events			
* Traffic Escorts			
* Funeral Escorts			
* POTUS			
Other Services			
* Community Meetings			
* Extra Checks			
* Foot/Bike Patrol			