



Fact Sheet

Overview

The State Preparedness Reports (SPR) showcase the capabilities and targets of States' all-hazards preparedness programs and provide a method for States to communicate their plans to increase preparedness to FEMA. For Fiscal Year 2008 (FY08), the SPRs enable States to articulate their current preparedness capability levels and how they used Federal assistance to achieve those capability levels. Additionally, the SPRs track progress made in achieving targets developed by States to enhance their capability levels and future monetary resources required to achieve these targets.

Streamlining Requirements

FEMA's National Preparedness Directorate (NPD) worked closely with all stakeholders to begin tying together activities generally administered independently into a common process and product. An SPR fulfills the requirements of a Homeland Security Grant Program (HSGP) Program Evaluation Report, an update to the HSGP Enhancement Plan, and an update to the Nationwide Plan Review (NPR) Phase 1. These three reports have been eliminated as separate requirements and are now one streamlined report (the SPR).



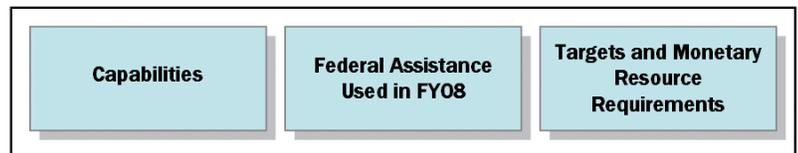
Stakeholder Involvement

For the FY08 SPR, FEMA NPD constructed the SPR Guidance document and Microsoft Excel template based on stakeholder feedback received in FY07 and recommendations made by senior leadership at FEMA Headquarters. FEMA will continue to engage stakeholders as the SPR is further enhanced for FY09.

FY08 Report Structure

The FY08 SPR will be reported using the FEMA-provided Microsoft Excel template. States are required to report on three areas for each of the eight National Priorities: (1) Capabilities, (2) Federal Assistance Used in FY08, and (3) Targets and Monetary Resource Requirements. States **must** complete all required fields in the SPR template before the FY08 SPR is submitted.

States may report on State Priorities beyond the eight National Priorities; all State Priority sections must include complete data for all three report sections.



Submission and Resources

States should reference the FY08 SPR Guidance document prior to developing the FY08 SPR using the FEMA-provided Microsoft Excel template. In addition, they are encouraged to utilize the FY08 SPR "Frequently Asked Questions" and "Improvements" documents to guide them through the SPR development process. Each State must submit the final version of the SPR no later than **5:00 p.m. EDT on March 20, 2009**, to the Lessons Learned and Information Sharing (www.LLIS.gov) website.

For more information, please contact your FEMA Regional Federal Preparedness Coordinator (FPC) or Program Analysis and Preparedness Officer (PAPO).