

Homeland Security Exercise and Evaluation Program Toolkit

The Corrective Action Program System

THE CORRECTIVE ACTION PROGRAM (CAP) SYSTEM OVERVIEW

The Corrective Action Program (CAP) System, a component of the HSEEP Toolkit, is a web-based tool that enables Federal, State, and local emergency response and homeland security officials to develop, prioritize, track, and analyze corrective actions following exercises or real-world incidents. The primary goal of the system is to help officials resolve preparedness gaps or deficiencies in a systematic manner, ultimately strengthening national preparedness.

The system is consistent with exercise processes and protocols established in HSEEP doctrine, specifically Volume III, *Evaluation and Improvement Planning*. For HSEEP-sponsored exercises, jurisdictions should use the system once an improvement plan has been finalized. The CAP System does not require users to provide any data beyond that in an improvement plan matrix.

SYSTEM FEATURES

Corrective actions are the concrete, actionable steps outlined in improvement plans that are intended to resolve preparedness gaps and shortcomings experienced in exercises or real-world incidents. The CAP System provides a user-friendly and effective tool for ensuring that corrective actions are addressed and resolved once an After Action Report/Improvement Plan (AAR/IP) is finalized. The system enables stakeholders to:

- Quickly enter data from a finalized AAR/IP;
- Upload an AAR to the system and share with the *Lessons Learned Information Sharing (LLIS.gov)* research team;
- Track the progress of corrective action implementation; and
- Analyze and report on trends in their improvement plans.

SYSTEM ACCESS AND SUPPORT INFORMATION

Access to system data is role-based, meaning that users only have access to improvement plan data for plans to which they have been assigned a formal role. For access to the CAP System, contact the HSEEP Help Desk at support@hseep.net or 877-612-HELP.

To learn more about the CAP System, and other components of the HSEEP Toolkit, visit the HSEEP Website at <http://hseep.dhs.gov>.

Homeland Security | HSEEP Toolkit
Corrective Action Program (CAP) System

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CAP System Home
Samantha Ninn, welcome to the CAP System.

Alerts

- 3 New Events
- 25 New Corrective Actions
- 29 Corrective Action Updates
- 17 Overdue Corrective Actions
- 5 Corrective Actions due in the next 30 days
- 8 New Assignments
- 12 Assignment Updates
- 4 Overdue Assignments
- 3 Assignments Due In The Next 30 Days

Please select one of the tabs below to view current Improvement Plan data.

Active Improvement Plans | My Assignments | Organization Assignments | My Events

Filter List

4 items found, displaying all items: Page 1

Event Name	Event Type	Date	Primary Location
Dark Horizon Full-Scale Exercise	State/Local Exercise	03/08/2007 - 01/10/2007	Washington, DC

Export options: CSV | Excel | XML | PDF