



The National Exercise Schedule (NEXS)

Frequently Asked Questions

Q. WHAT IS THE NATIONAL EXERCISE SCHEDULE (NEXS)?

A. The NEXS is the compilation of exercises from all levels of government; to include National and International to Federal, State, Local and Tribal, as well as from the Non-Governmental, Private and Volunteer arenas. The purpose of the NEXS is to provide visibility into these exercise for leadership, exercise planners, and exercise schedulers, as well as to provide opportunities for exercise scheduling, deconflicting, and synchronizing.

Q. WHAT EXERCISES SHOULD BE PLACED ON THE NEXS?

A. As a minimum, all National, Federal, State, and local-level exercises in the Multi-year Training and Exercise Plan are posted to the NEXS. Generally speaking, any exercise that could involve multiple jurisdictions or functional areas should be posted to the NEXS. All exercises are welcome on the NEXS calendar. By including as many exercises as possible, this allows departments and agencies to better deconflict their events or synchronize their exercises. Exercise synchronization facilitates improved allocation of resources and limits the potential for exercise fatigue.

Q. WHO IS TO USE THE NEXS?

A. Any National, Federal, State, and local-level exercises planner should post their exercise to the NEXS. This will allow for the deconfliction of exercises at multiple levels.

Q. IS THERE NEXS TRAINING AVAILABLE?

Yes, training is available. Training can be requested by emailing NEXS@dhs.gov

Q. WHAT TYPE OF REPORTS CAN I RUN IN THE NEXS?

A. The NEXS gives users the ability to run a multitude of reports. These reports include a Comprehensive Three-Month Exercise Report, a Comprehensive Three-Month Event Report (which includes the conferences associated with the exercise); a Comprehensive One Year Exercise Report; a Comprehensive One Year Event Report; an Executive Summary National-Level Exercise Report; and an Executive Summary National-Level Event Report. Users have the ability to click a report's name to view it in a sortable table, which the user can then output to PDF, EXCEL, or display it on a geographic map. Users can also create custom reports that allow them to use unique search criteria to create a one-of-a-kind report. Finally, users have access to the Five-Year National Exercise Program Report, which outlines the Nations Tier I, II and III exercises.

Q. WHOM DO I CONTACT WITH QUESTIONS ABOUT THE NEXS?

A. You can contact the NEXS support staff at NEXS@dhs.gov.



The National Exercise Schedule (NEXS) System

Frequently Asked Questions

Q. WHAT IS THE NATIONAL EXERCISE SCHEDULE (NEXS) SYSTEM?

A. The National Exercise Schedule (NEXS) System is an online tool that facilitates the scheduling, deconflicting, and synchronizing of exercises across all levels of government.

Q. HOW DO I ACCESS THE NATIONAL EXERCISE SCHEDULE (NEXS) SYSTEM?

A. To acquire view-only access to the National Exercise Schedule, contact the HSEEP Toolkit Help Desk at support@hseep.net or (877) 612-HELP (4357).

Once users have view-only permission, they may request scheduling permission. To do so, 1) click on the Request Access link under the Resources tab, 2) select the Scheduling Domain for which you would like to schedule, and 3) indicate why you would like access.

Q. WHAT ARE THE DIFFERENT USER ROLES WITHIN THE NEXS SYSTEM?

A. There are five roles within the NEXS, Exercise Administrative Authority (EAA), Exercise Scheduler, Exercise Lead Planner, Exercise Point of Contact and Read-Only user.

Q. WHAT DO I NEED TO DO TO HAVE MY EXERCISE POSTED TO THE NEXS SYSTEM CALENDAR?

A. After you have created your exercise, then you can submit your exercise to be posted to the NEXS System Calendar. Your exercise will then be forwarded to your EAA for final review. After your EAA has reviewed and approved the exercise they will then post the exercise to the NEXS System Calendar.

Q. HOW SECURE IS THE NEXS SYSTEM?

A. The NEXS uses a multi-level approach to security, which includes a unique user ID and password to access the system.

Q. WHAT TYPE OF BROWSER (SOFTWARE) DO I NEED TO VIEW THE NEXS SYSTEM?

A. The NEXS System supports Internet Explorer 5.5 and newer.

Q. IF I HAVE TECHNICAL PROBLEMS OR FORGET MY PASSWORD, WHOM SHOULD I CONTACT?

A. For technical questions regarding the NEXS system please contact the HSEEP Toolkit Help Desk at (877) 612-HELP (4357) or support@hseep.net

Q. HOW DO I PROVIDE FEEDBACK ABOUT THE NEXS SYSTEM?

A. You can send email to the support staff at NEXS@dhs.gov or you can use the Feedback link located in the upper-right portion of the toolbar.