



U. S. Department of Homeland Security

*Office for Domestic Preparedness*

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*Washington, D.C. 20531*

**ODP Information Bulletin  
No. 72 May 12, 2003**

**TO:** All State Administrative Agency Heads  
All State Administrative Agency Points of Contact

**FROM:** Andrew T. Mitchell  
Acting Director

**SUBJECT:** Additional Guidance for the Recipients of Fiscal Year 2003 State Homeland Security Grant Program (SHSGP) - Part II Grants

On March 21, 2003, the U.S. Department of Homeland Security (DHS), Office of State and Local Coordination requested that state and territorial Homeland Security Advisors report on steps taken to protect critical infrastructure during Operation Liberty Shield. This request focused on assets that fell into two categories: 1) those identified by DHS specifically; and, 2) those identified by the state based on an additional list of thirteen criteria provided by DHS. Attached to this information bulletin are the original data request, response form and list of additional critical infrastructure criteria.

A special condition requiring the submission of this information is being added to Fiscal Year 2003 State Domestic Preparedness Program (SHSGP) - Part II grants. Please use the form provided to submit your state's information. This information should be included with the budget detail worksheets to be submitted with the SHSGP - II Categorical Assistance Progress Report due after June 30, 2003. Failure to submit this information will result in withholding of funds.

Should you have any additional questions, please feel free to contact the ODP Helpline at: 1-800-368-6498.

Attachments

Subject: FOR ACTION: LIBERTY SHIELD CRITICAL ASSET REPORTING  
Importance: High

Dear State/Territorial Homeland Security Advisors:

We appreciate all your efforts to take steps to protect the critical infrastructure in your states and commend you on the excellent Liberty Shield reporting that you have done to date. However, we are still missing critical asset protection information from a number of states and would like to establish a regular reporting process for this data. In addition to the identification of protective measures taken, it is extremely important that you report your cost data for such measures, in the event that funds become available for reimbursement.

Attachment 1 is a template for your use in reporting actions that pertain to any specific sites that we identified as needing protection within your state or territory (note: specific sites were not identified for every state/territory). We would also like you to use the template to report actions taken to protect assets that meet the criteria identified in Attachment 2. This asset criteria list is law enforcement sensitive and not for public distribution.

We are making phone calls to those states and territories from whom we have received no information to date and asking for feedback as soon as possible. We are requesting that every state and territory report back to us daily, as appropriate, with any new information or changes that you deem significant. Reporting Options are as follows:

1. If you are sending in your report electronically, please send the email to the following address and subject line:

Address: [state&local.hscenter@dhs.gov](mailto:state&local.hscenter@dhs.gov)

Subject: Liberty Shield Critical Asset Report for (Insert State/Territory Name)

2. If you prefer to send the information by fax, please send it to:

Unclassified Fax: 202 282-8402 Attn: State & Local Desk

Secure Fax: 202 282-8140 Attn: State & Local Desk

Subject: Liberty Shield Critical Asset Report for (Insert State/Territory Name)

Thank you very much for your assistance.

SENSITIVE HOMELAND SECURITY INFORMATION

<b>DATE:</b>						
<b>Asset name</b>	<b>City</b>	<b>State</b>	<b>Is This an Additional Asset your State Identified from the list of Criteria Provided?</b>	<b>Enhanced Security (yes/no)</b>	<b>Composition of Security Forces (Natl Guard, St Police, Local LE, etc.)</b>	<b>Daily cost per site (list separately, if needed)</b>

SENSITIVE HOMELAND SECURITY INFORMATION

<u>Unusual Activity? (Please describe or refer to appropriate report)</u>	<u>Site mgmt contacted? (yes/no)</u>	<u>Changes to security posture</u>

## **LAW ENFORCEMENT SENSITIVE**

### **Criteria for the selection of Critical Infrastructure**

State and local governments are in the best position to know and understand their critical infrastructure and the impact of an attack on it. We ask that you take immediate action to identify and increase the security of critical infrastructure and key assets within your state. In selecting such infrastructure you should consider any system or asset that if attacked would result in catastrophic loss of life and/or catastrophic economic loss.

In addition to critical infrastructure and key assets that you deem meet the above criteria, you should also consider protection for the following specific types of facilities:

- Public water systems serving large population centers
- Primary data storage and processing facilities, major stock exchanges and major banking centers
- Chemical facilities located in close proximity to large population centers
- Major power generation facilities that exceed 2000MW and if successfully attacked would disrupt the regional electric grid
- Hydroelectric facilities and dams that produce power in excess of 2000MW or could result in catastrophic loss of life if breached
- Nuclear Power plants
- Electric substations 500KV or larger, and substations 345KV or larger that are part of a critical system supporting populations in excess of one million people
- Rail and highway bridges over major waterways that, if destroyed, would cause catastrophic economic loss
- Major highway tunnels under waterways that if attacked would cause catastrophic loss of life or catastrophic economic impact
- Major natural gas transmission pipelines in excess of 3000 bcf throughput
- Natural Gas and liquid Natural Gas Storage (LNG) facilities
- Major petroleum handling facilities such as pipelines, ports, refineries and terminals
- Major mass transit subway systems and the supporting ventilation systems

**LAW ENFORCEMENT SENSITIVE**