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# **DIRECTOR OF CENTRAL INTELLIGENCE DIRECTIVE 1/6**

## **INTELLIGENCE COMMUNITY CHIEF INFORMATION OFFICER INTELLIGENCE COMMUNITY CHIEF INFORMATION OFFICER EXECUTIVE COUNCIL INTELLIGENCE COMMUNITY CHIEF INFORMATION OFFICER WORKING COUNCIL**

(Effective 04 February 2000)

Pursuant to Section 102 of the National Security Act of 1947, as amended (50 U.S.C. § 403), and Executive Order 12333, the Intelligence Community Chief Information Officer (IC CIO), the IC CIO Executive Council and the IC CIO Working Council are hereby established to lead, coordinate, and/or facilitate interagency intelligence information systems/information technology IS/IT<sup>1</sup> matters. Applicable provisions cited in DCID 1/1 (19 November 1998) are included by reference. DCID 3/14-1, "Intelligence Systems Board/Intelligence Systems Secretariat", dated 20 October 1994, is hereby rescinded.

<sup>1</sup>To avoid unnecessary repetition, future use of the term information systems or IS includes information technology (see definition).

## **1. Purpose**

The Intelligence Community Chief Information Officer (IC CIO) will advise the Director of Central Intelligence (DCI) on policy, requirements and resource investment matters pertaining to the design, development and operation of interagency intelligence information systems used by organizations comprising the Intelligence Community (IC). The IC CIO will facilitate the development of high level IS vision and direction for the IC. The principal focus of this Officer and support staff is on establishing Communitywide IS policies and goals, setting standards and coordinating interagency matters pertaining to IC information systems, interoperability, integration, collaboration, security, and IS management to support Community business processes and mission effectiveness.

## **2. Functions**

### ***2.1 Intelligence Community Chief Information Officer***

The DCI established the IC CIO Position within the Deputy Director of Central Intelligence for Community Management (DDCI/CM) organization in November 1998 in recognition of the increasingly crucial role that intelligence information systems play in achieving IC mission objectives.

#### ***2.1.1 IC CIO Focus Areas***

Under the direction of the DCI, the IC CIO will lead, coordinate, and/or facilitate activities in the following areas as they pertain to interaction among Intelligence Community organizations and IC customers:

- a. Promoting interoperability among Intelligence Community automated information systems;
- b. Developing, coordinating, and promulgating

interagency intelligence information architectures, standards, guidelines, and metrics;

c. Developing and coordinating automated intelligence information management and information security policies;

d. Developing programs and budgets, and assisting with monitoring the execution of activities related to interagency automated intelligence information systems;

e. Supporting the development of IC information systems insertion strategies;

f. Performing strategic planning for interagency intelligence information systems, and assisting with the evaluation of and reporting on the implementation of these plans; and

g. Developing and coordinating Community strategies for IS aspects of continuity of operations in compliance with Presidential Decision Directives (PDD) 62, 63, and 67.

### ***2.1.2 IC CIO Functional Responsibilities***

The IC CIO will perform the following functions and advise the DCI and senior government management committees on interagency activities and issues:

a. Senior Community coordinator of policy, procedures, and issues for the management, integration, architecture, interoperability, and information assurance of interagency intelligence information systems;

- b. Program and budget advisor regarding intelligence information management and related systems and technology investments;
- c. Senior Community advisor to the DDCI/CM in accrediting the security of interagency systems as defined in DCID 6/3;
- d. Senior Community evaluator of, and advisor on, interagency intelligence information systems and their applicability within the Intelligence Community;
- e. Senior Community advisor on interagency information processes supporting intelligence missions and capabilities;
- f. Senior Community advisor on interagency intelligence information systems quality management, performance, capabilities, and security;
- g. Senior Community coordinator and advisor on system interface, data and performance standards and their applicability to interagency intelligence information systems;
- h. Principal IC liaison to Department/Agency level CIOs and the Federal CIO Council;
- i. Senior Community coordinator for developing and maintaining the IC information systems strategic plan;
- j. Senior Community advisor on interagency requirements and policy for Intelligence Community IS program offices; and
- k. Senior Community coordinator and advisor on IC continuity of essential information operations

consistent with PDD 62, 63, and 67.

### ***2.1.3 IC CIO Staff***

A permanent staff element will be assigned to the IC CIO to support the functions and responsibilities identified under paragraph 2.1. The IC CIO Staff will be comprised of rotational assignees from Intelligence Community member organizations, as resources permit, and permanent Community Management Staff cadre. The IC CIO Staff will be integrated within the CMS organizational structures.

## ***2.2 IC CIO Executive Council***

Consistent with the functions and responsibilities identified under paragraph 2.1, the IC CIO Executive Council serves as the advisory body to the IC CIO and coordinates the development of information service initiatives fostering Community interoperability including improved collaboration. The Council will develop and recommend for approval requirements, policies and procedures for interagency IS activities. The IC CIO will bring to the attention of the Council those issues requiring in-depth study and/or interagency resolution. The Council will designate a lead agency, collaborating organizations and timelines for selected IS activities as appropriate. Unresolved issues may be raised to the Intelligence Community Deputies Committee (ICDC)<sup>2</sup> and/or the Intelligence Community Principals Committee (ICPC)<sup>3</sup> for resolution. In addition, the IC CIO will refer issues to other bodies such as the Military Communications Electronics Board, the Military Intelligence Board, the DoD Intelligence Information Systems Management Board, and the DoD CIO Council as appropriate.

<sup>2</sup>The ICDC serves as the initial review forum and principal advisor to the ICPC for the development and implementation of IC policies, plans, and processes.

<sup>3</sup> The ICPC serves as the senior IC forum for consideration of

IC policy, planning, and process issues requiring determination by or under the authority of the Director of Central Intelligence (DCI). The ICPC advises and assists the DCI in the development and implementation of IC policies, plans, and processes.

The Council will identify, research, coordinate and recommend for approval solutions in response to IS issues that affect the Community. Actions of the Council will focus on improved performance of information systems in support of the business processes of the Intelligence Community and to consumers of intelligence. The Council will monitor the status of its recommendations and compliance with Community IS strategies and policies.

### ***2.3 IC CIO Working Council***

The IC CIO Working Council serves as an information sharing and IS coordination body for the IC. This forum will be used by the IC CIO and the IC CIO Executive Council to convey and receive Communitywide IS status and developments. In addition, the membership of this forum will support the IS issue identification and resolution process consistent with the functions and responsibilities identified under paragraph 2.1.

## **3. IC CIO Executive Council and IC CIO Working Council Member Responsibilities**

IC member organizations will:

- a. Assist the IC CIO in carrying out the functions and responsibilities identified under paragraph 2.1;
- b. Participate in working groups and panels established by the IC CIO to address specific Community IS tasks;
- c. Invite Office/Agency experts to Council sessions to assist

with the representation of organizational views;

d. Provide information to the IC CIO to fulfill IC CIO responsibilities and tasks;

e. Support the staffing requirements of the IC CIO organization as resource priorities allow; and

f. Upon the designation by the DDCI/CM, and with provision of appropriate resources, serve as executive agent for implementation and/or operation of interagency intelligence systems initiatives.

#### **4. Composition and Organization**

##### ***4.1 IC CIO Executive Council***

The IC CIO will chair the Council and permanent members will be as follows:

ADCI/C  
ADCI/AP  
CIA CIO  
DIA CIO  
DOS CIO  
NIMA CIO  
NRO CIO  
NSA CIO  
DoD Deputy CIO  
Joint Staff representative  
DISA representative (non-voting member)

At the discretion of the IC CIO, the membership of the Council may be expanded for select IS activities that require broader Community involvement and/or expertise.

##### ***4.2 IC CIO Working Council***

The IC CIO will chair the Council and permanent membership will consist of representatives from member organizations of the IC CIO Executive Council, additional staff elements of the Joint Staff, and senior information systems officials from the Departments of Energy and Treasury, the Federal Bureau of Investigation, State/INR, DASD(I), and the United States Army, Navy, Air Force, and Marine Corps.

At the discretion of the IC CIO, the membership of the Council may be expanded for select IS activities that require broader Community involvement and/or expertise.

#### ***4.3 Subordinate Groups***

Standing committees or temporary working groups may be formed under the Executive or Working Council's auspices to address specific topics.

### **5. Senior Partnerships**

In addition to Community linkages maintained through the Executive and Working Councils, the IC CIO shall support and maintain regular liaison with the DDCI/CM, the Assistant Director of Central Intelligence for Administration (ADCI/A), the Executive Director for Intelligence Community Affairs (ExDir/ICA), the Assistant Director of Central Intelligence for Analysis and Production (ADCI/AP), the Assistant Director of Central Intelligence for Collection (ADCI/C), and the Senior Acquisition Executive (SAE) in the following key capacities:

- a. Support the DDCI/CM, the ADCI/A, and the ExDir/ICA in obtaining the appropriate quantity and mix of resources for IS to support the collection, analysis, production, and dissemination of national foreign intelligence in a timely, effective, and efficient fashion.
- b. Partner with the ADCI/A, the ADCI/AP, and the ADCI/C to



evaluate Community information access and sharing, and facilitate Community exploitation of information systems advances to support new collection, production, and administrative business cultures and associated processes.

c. Partner with the ADCI/AP and the ADCI/C and offices under the DDCI/CM in supporting the implementation of the National Requirements Process for Future Intelligence Collection System Acquisition and help ensure the IS requirements to support these acquisitions are considered fully.

d. Support the SAE by participating in reviews of major system acquisitions to ensure the IS aspects of these systems satisfy requirements and are consistent with Community policies and standards.

## **6. Applicability**

This directive is effective for three years from date of implementation. At that time, it shall be reviewed for continued applicability.

/s/ George J. Tenet  
Director of Central Intelligence

04 February 2000  
Date

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## **Appendix - Definitions**

1. **Business Process:** A collection of related, structured activities--a chain of events--that produce a specific service or product for a particular customer or customers.

2. **Data:** A representation of facts, concepts, or instructions in a

formalized manner suitable for communication, interpretation, or processing by human or automated means.

**3. Information:** (1) Facts, data, or instructions, in any form; (2) The meaning that a human assigns to data by means of the known conventions used in their representations.

**4. Information Management:** The planning budgeting, collecting, collating, correlating, manipulating, fusing, storing, archiving, retrieving, controlling, disseminating, protecting, and destroying of information throughout its life cycle.

**5. Integrated:** Two or more products joined as individual system elements, components, modules, processes, databases, or other entities to produce a new product that functions as a replacement for the two or more similar but less capable entities.

**6. Interoperable:** Two or more systems or processes are considered to be interoperable if they have the ability to exchange information and services with each other in a way that enables them to operate effectively together.

**7. Information System:** The organized collection, processing, transmission, and dissemination of information in accordance with defined procedures, whether automated or manual. In addition, the hardware, software, and personnel associated with a system or system-of-systems, that processes information to accomplish a function (defined as Information Technology in some references).

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Source: CIA Hardcopy  
Approved for Release: May 2002  
MORI DocID: 770012