

Department of Homeland Security

DHS Delegation Number: 15000

Revision Number: 00

Issue Date: 09/23/2008

**DELEGATION TO THE
DIRECTOR OF U.S.
CITIZENSHIP AND
IMMIGRATION SERVICES
FOR FINANCIAL
ASSISTANCE AUTHORITY**

I. Purpose

This is a delegation of authority to the Director of U.S. Citizenship and Immigration Services (USCIS) to allow the Director to administer non-procurement financial assistance agreements involving USCIS.

II. Delegations

Subject to my oversight, direction, and guidance, I hereby delegate to the Director of U.S. Citizenship and Immigration Services the authority to award and administer grants, cooperative agreements and other non-procurement financial assistance agreements for programs conducted in the performance of USCIS functions.

In exercising the authority delegated, the Director of U.S. Citizenship and Immigration Services is to be governed by the Act, all applicable federal laws, rules and regulations, and the grants management policies and procedures prescribed by the Under Secretary for Management in the exercise of his or her oversight responsibilities in this area.

III. Re-delegation

This authority may be redelegated in writing to a subordinate official.

IV. Limitations

Each individual program or initiative to be conducted as a grant, cooperative agreement or other type of assistance funding under this authority must be submitted to the Chief Procurement Officer for written pre-award approval by the Chief Procurement Officer. Prior to providing the pre-award approval, the Chief Procurement Officer conducts a review of the individual facts attendant to the program or initiative and obtains the concurrence of the Associate General Counsel for General Law. The Under Secretary for Management provides final approval for such programs or initiatives. The purpose of this limitation is to reinforce oversight authority by requiring program approval prior to implementation. This oversight is also intended to provide assurance that the program/initiative will be administered in compliance with statutes, regulations, Office of Management and Budget Circulars, and Executive Orders; to ensure funding is authorized prior to implementation; and to make certain the new programs/initiatives do not duplicate programs that are administered by another DHS office.

V. Authorities

A. Title 6, United States Code, Section 112, "Secretary; functions" and Section 701, "Under Secretary for Management"

B. Title 31, United States Codes, Chapter 63, "Using Procurement Contracts And Grant and Cooperative Agreements"

VI. Offices of Primary Interest

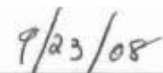
The Office of the Director for U.S. Citizenship and Immigration Services and the Office of the Under Secretary for Management are the offices of primary interest.

VII. Expiration of Delegation

The Delegation will expire three years from the date it is executed.



Michael Chertoff
Secretary of Homeland Security



Date