



FEMA

**National Preparedness Directorate  
Information Bulletin  
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TO: All State Administrative Agency Heads  
All State Administrative Agency Points of Contact  
All UASI City/County/State Points of Contact

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SUBJECT: Clarification on Community Emergency Response Team (CERT) Training

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This Information Bulletin (IB) is to clarify that Homeland Security Grant Program (HSGP) funds are allowable to support and deliver the following training:

- Community Emergency Response Team (CERT) basic training for volunteers in neighborhoods, schools, campuses, workplaces, and all other venues determined by the agency that sponsors the local CERT Program
- Supplemental training for CERT members who have completed the basic training
- CERT Train-the-Trainer course
- Campus CERT Train-the-Trainer course
- Teen CERT Train-the-Trainer course

Per the FY 2007 HSGP guidance, “*Funding for CERT training includes the delivery of the CERT basic training to volunteers, supplemental training for CERT members who have completed the basic training, and the CERT Train-the-Trainer training (p. 69).*”

To be eligible for HSGP funding or to be designated as a CERT or CERT-type program (for example, Neighborhood Emergency Teams, Neighborhood Emergency Response Teams, Community Emergency Response Teams, etc.), the CERT basic training must include the topics and be delivered according to the plan of instruction reflected in the CERT Instructor Guide (IG 317). The training must be instructor-led and classroom-based, using lecture, demonstration, and hands-on practice throughout. In addition, “*the Independent Study course, ‘Introduction to CERT’ (IS 317) must not be substituted for delivery of basic training consistent with the 20-hour CERT curriculum (FY 2007 HSGP guidance, p. 69).*”

There is no cap on the number of deliveries state or local jurisdictions may conduct of the CERT basic training, the CERT Train-the-Trainer, Campus CERT Train-the-Trainer, or Teen CERT Train-the-Trainer courses.

For questions regarding this bulletin, please contact the NPD Centralized Scheduling and Information Desk at 1-800-368-6498, or via email at [askcsid@dhs.gov](mailto:askcsid@dhs.gov).