TO:                      All State Administrative Agency Points of Contact  
                                All Urban Areas Security Initiative Points of Contacts  
FROM:                C. Suzanne Mencer  
                                Director  
SUBJECT:           Expanded Use of FY 2003 SHSGP II and FY 2003 UASI II Funds  

The Fiscal Year 2003 State Homeland Security Grant Program (SHSGP) Part II and the  
Fiscal Year 2003 Urban Areas Security Initiative (UASI) Grant Program II allow a  
specified amount of program funds to be used for increased security measures at critical  
infrastructure sites during periods of federally activated heightened alerts. Examples of  
allowable costs include public safety overtime, contract security, and National Guard  
deployments.  

The Secretary has authorized funding from these programs to be utilized during the latest  
elevation of the national threat level, which began on December 21, 2003. Guidance for  
the use of such funds can be found in the FY 03 SHSGP II and the FY 03 UASI II grant  
solicitation kits. Further guidance was provided in ODP Information Bulletin No. 84,  
dated October 1, 2003. Additionally, funding for overtime and backfill costs associated  
with staffing of Emergency Operations Centers (EOC’s) during this latest heightened  
threat level is authorized. This last provision does not apply to previous elevated threat  
levels.  

For more information on the authorized use of grant funds for increased security  
measures, please contact your ODP Preparedness Officer by calling the ODP Helpline at  
(800) 368-6498.