TO: All State Administrative Agency Heads
   All State Administrative Agency Points of Contact
   All State Homeland Security Directors

FROM: Jeff Allison
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SUBJECT: Law Enforcement Roll Call Training Video

President Bush directed the U.S. Department of Homeland Security (DHS) and the Federal Bureau of Investigation (FBI) to work more closely than ever with our state and local public safety partners to ensure the nation’s security during the critical period we are entering from Independence Day to Inauguration Day. Our highest shared priority is to prevent and deter terrorist attacks on American soil.

In order to accomplish this goal, it is essential that the eyes and ears of our nation’s 700,000 state and local law enforcement officers be trained on those circumstances and individuals who may pose a threat. To assist state and local law enforcement in this mission, we have disseminated a roll call training video entitled, “Vigilance: Patrolling in the New Era of Terrorism,” to approximately 20,000 agencies nationwide.

The DHS Office for State and Local Government Coordination and Preparedness jointly produced the video with the FBI Office of Law Enforcement Coordination, and the Terrorism Screening Center. A panel of subject matter experts representing federal, state, local, and campus public safety agencies scripted the video with technical services provided by Louisiana State University.

The video has three objectives:

- Increase patrol officer vigilance during this most critical period of time.
- Convey observational tips to patrol officers.
- Convey guidance to patrol officers on sharing information with federal agencies.
The video is presented in two parts, each lasting less than 10 minutes in order to accommodate adult learning styles and the constraints on roll call training time agencies may face. The video, which is provided in both VHS and DVD formats, is accompanied by the following training aids:

- A supervisor’s guide with suggestions for facilitating roll call presentation of the video.
- An informational brochure for patrol officers to use in the course of their daily activities.
- The FBI’s Terrorism Quick Reference Card (TQRC), which is designed for placement over the visor in patrol cars.

Agencies may reproduce the video, in either format, along with the supplemental training aids without limitation consistent with operational security concerns. If, however, additional copies of the TQRC in its visor format are needed, agencies are asked to contact their local FBI field office.

Agencies are urged to make the video available to their officers as soon as possible, either by showing both parts of the video during a single roll call, or by allowing their patrol supervisors to present the two parts separately, but within a normal weekly shift rotation. Agency executives are also encouraged to make the video available to their 911 Communication Centers and training academies.

The complete training package will be sent to you under separate cover by Louisiana State University. We hope this information is useful to your organization.