



**ODP Information Bulletin  
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**TO:** All State Administrative Heads  
All State Administrative Agency Points of Contact  
All State Homeland Security Directors  
All State Emergency Management Directors

**FROM:** Matt A. Mayer  
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**SUBJECT:** Additional Guidance on the Urban Areas Security Initiative (UASI)  
Homeland Security Assistance for Nonprofit Organizations FY05 ISIP  
Reporting

Under the Fiscal Year (FY) 2005 Homeland Security Appropriations, \$25,000,000 of UASI funding is made available to 18 Urban Areas for grants to 501(c)(3) nonprofit organizations determined to be at risk of terrorist attack (see Section I of the FY05 Homeland Security Grant Program Guidance for a list of participating urban areas). This information bulletin serves as clarification on the requirements for the reporting of these funds in the FY05 Initial Strategy Implementation Plan (ISIP).

Although funding may not be obligated at the time of FY05 ISIP submission, nonprofit allocations must be accounted for in the FY05 ISIP. In order to meet the 80% pass-through requirement, a solicitation must be issued to 501(c)(3) nonprofit organizations within 60 days of the grant award. SAAs that have not already accounted for this funding in their FY05 ISIP are advised to:

1. Designate one subgrantee for each urban area receiving 501(c)(3) nonprofit assistance funding as the placeholder for these funds. This subgrantee should account for the entire nonprofit assistance solicitation in that urban area. For the legal agency name, use the formatting convention “[Legal Agency Name] Nonprofit Assistance.” Ensure that the subgrantee is aligned with the appropriate urban area.
2. Identify a generic project and provide details regarding the planned project(s). Name the project “Nonprofit Assistance Solicitation.”
3. Align the “Nonprofit Assistance Solicitation” project to a goal from the Urban Area Strategy.

This designated subgrantee will serve as a placeholder in the FY05 ISIP, until awards are made and funds are allocated to the authorized 501(c)(3) program participants.